

THREE LAKES WATER ASSOCIATION  
P.O. BOX 24  
SNOHOMISH, WA 98291  
(360) 568-8022

**2017 ANNUAL NEWS LETTER**

Dear Members,

First, I would like to thank outgoing President Don Doser for his recent service. He is continuing to serve as a member of the Three Lakes Board. In a new change, we have dropped the "Inc." from our name and now will be known simply as "Three Lakes Water Association". Operationally, we are expanding with two new property developments and have plans for pipeline replacement in 2017 along Storm Lake Road between Mero Road and Weber Road. The Board acknowledges Kaila Kemmis' recent certification as a WDM2. During 2016 we launched our own Facebook page to help keep shareholders informed of news and service-related issues. Also, unfortunately for the first time in 3 years we have had to implement a rate increase which will start in July due to increased operating costs and future projects.

Sincerely,  
Bob Bartell  
President, Three Lakes Water Association

**Consumer Confidence Report**

**Water Served in Year 2016**

Department of Health now allows the distribution of the CCR through electronic delivery. This means the report is available for download from our website: The direct link to download this file is:

**<http://3lwa.org/documents/17CCR3L.pdf>**

If you would prefer a paper version mailed to you, please let us know. Call and leave a message at (360) 568-8022 stating your name and account number with the statement that you would like us to mail out a copy of the CCR and we will do so. You can also send us a note included with your next payment with this type of request.

Your CCR contains important information regarding the water we serve. Please take the time to read and understand it. If you have questions about your water, please let me know and I will do my best to help you with answers.

Respectfully,  
Don Kemmis,  
General Manager

**Membership:**

As our system contains older AC main primarily installed in 1960s that is prone to break and leak, there are more leaks that are difficult to locate. The Association needs your help to find these issues. Please report any suspicious or unusual surface water as it could be a leak. Call (360) 568-8022 or after hours (425) 903-1601.

The Board has in place a comprehensive plan that includes the replacement of the older AC main. We try to target the replacement of segments that fail more frequently. The development and expansion of the system continues as the Association grows.

The Association needs Board Trustees to govern as a non-profit corporation. The Board meets regularly on the second Tuesday of the month at 7:00 p.m. at the office. Your input would be appreciated.

-Three Lakes Water Association Staff

**NOTICE: On 11/11/2014 the Board of Trustees approved changing the Water Users Agreement to be a Water Users Policy. This document applies to ALL MEMBERS. If requested, a copy can be mailed directly to you. This document describes the relationship/requirements between the Member and the Association, as required and authorized per Section 6, Article XI of the Association By-Laws.**

#### **FLUSHING**

Our flushing began in January as is standard operations each year. You may experience cloudy water after a hydrant valve has been exercised. To help clear up the water, go to your outside hose bib and run the water until it clears. This may take approximately 5 to 10 minutes.

#### **EMERGENCIES / QUESTIONS**

For emergencies, please contact the Association's General Manager, Don Kemmis at (425) 903-1601. If you have any questions about your bill, please contact the Office Staff at (360) 568-8022. If staff is unavailable, please leave a message and they will return your call as soon as possible.

#### **ALERT HYDRANTS**

If you witness anyone drawing water from hydrants, please contact Don Kemmis at (425) 903-1601 to report. Please get as much information as possible such as: license number on the vehicle, company name, time, date and location. This will help us in controlling unauthorized use of our water and to reduce the possibility of contamination of the water we drink. We need your help!

#### **CROSS-CONNECTION CONTROL**

Washington State regulations require the Association to operate a program to protect the water system from any contamination. Auxiliary water supplies on or available to the member's premises are not approved by the Department of Health and are a potential source of a cross-connection. Don Kemmis and Kaila Kemmis are our cross-connection control specialists. They will be implementing our program and may require a cross-connection survey form to be completed by members and/or to make on-site inspections when necessary.

#### **IRRIGATION**

The Association has had several requests from members to be allowed to tie an irrigation system into their existing service connection. To be in compliance with our cross-connection control policy, our CCC specialist needs to inspect and approve your connection with our system. Please contact Don Kemmis at (425) 903-1601 to schedule your inspection.

#### **IN HOME FIRE SUPPRESSION SPRINKLER POLICY**

As of February 14, 2017, the Board has approved an in home fire suppression sprinkler policy. This will affect existing and future members. Please call the office at (360) 568-8022 if you have an existing in home fire suppression sprinkler or are planning one in the future for policy information.

#### **EASEMENTS**

Please keep all utility easements clear of fences, shrubs, debris, trees or any other structures. The Association must have access to repair or replace water mains and services. Please call Utilities Underground Location Center at 1-800-424-5555 two days prior to any clearing, digging or construction.

#### **MAINTENANCE PROGRAM**

We are rebuilding approximately 4 hydrants per quarter. The goal is to extend the useful life of the hydrant at a lesser cost versus the replacement of the hydrant.

We are replacing approximately 125 old meters per year. This is necessary to receive accurate readings. Generally as meters age, the gears slip and under register consumption. The staff is moving toward a full radio read meter conversion for all members.

#### **ACCESSIBILITY**

Meters must be kept clear of dirt, debris and brush at all times. A distance of three feet must be maintained and access available from the road. The safety of our staff is important as is also keeping costs down. They need to be cleared for emergency situations such as, frozen pipes or earthquakes. This is especially important for night time work. It also helps if someone, other than the staff, needs to shut-off the water. We will assess a \$10.00 charge for the first obstruction, \$50.00 for the second, \$50.00 for the third within one year. If you have any questions or concerns, please call the General Manager.

### SHUT-OFFS

If it becomes necessary to have water turned off for non-payment, the charge will be a \$50.00 fee. A \$45.00 fee will be assessed if restoration of service is requested after normal business hours and/or on a holiday. Additional details are on the shut-off notice.

### PAYMENTS

All payments must be mailed to the P.O. Box. Be sure to allow time when mailing so that payment is received by the due date. No post-dated checks will be accepted. All checks need to list the account number. If paying multiple accounts, please identify the amount to each account number. If paying by electronic check, please allow enough time for the U.S. mail to deliver it to us.

### PRESSURE REGULATING VALVES

Installation and/or maintenance of all homeowners' pressure regulating valves are the responsibility of the member (Article XI, Section 3 of the By-Laws). PRVs are an important part for the protection of your own plumbing and fixtures. The Association is not be responsible for member's plumbing and/or fixtures. A properly installed and maintained PRV is your best protection against the possibility of excessive system pressure and/or water hammer. Please call the office at (360) 568-8022 if you have any questions regarding PRVs.

### YEARLY STATUS

As of June 30, 2016, we have a total of 818 members which, consists of 5 charter members, 777 full-time users, and 36 non-users.

The Annual Members meeting was held on the evening of October 4, 2016 for the purpose of electing new Trustees.

The Board of Trustees are:

<u>President</u> Bob Bartell	(Term Expires Oct. 2018) president@3lwa.org	<u>Vice-President</u> Chad Davis	(Term Expires Oct. 2017)
<u>Secretary</u> Ray Cox	(Term Expires Oct. 2017)	<u>Treasurer</u> Matt Mead	(Term Expires Oct. 2018)
<u>Trustee</u> Don Doser	(Term Expires Oct. 2018)	<u>Trustee</u> Don Kemmis	(Term Expires Oct. 2019) dkemmis@3lwa.org
<u>Trustee</u> Reen Doser	(Term Expires Oct. 2019)	<u>Trustee</u> Mark Dalen	(Term Expires Oct. 2017)

Staff Members are as follows:

Don Kemmis – General Manager, WDM2, Cross-Connection Control Specialist  
Kaila Kemmis – Senior Field Technician, WDM2, Cross-Connection Control Specialist  
Renee McCann – Office Administrator, Field Technician

Website – [www.3lwa.org](http://www.3lwa.org)

Password – If you need a password to access the website, please call the office at (360) 568-8022

The type of information available on the website is: announcements, monthly board meeting minutes, annual financial statements, miscellaneous documents, special projects, water interruptions and/or emergency based data.

**RATES**

Current rates are based on a study completed in the year 2013. A new rate increase will be effective as of July 1, 2017. Future rate increases will be necessary due to State and Federal Regulations along with the Association's need to continue and update our system. Bi-monthly base rates will be assessed to all members with an active or inactive meter.

**Share Fee \$500.00.**

**Customer/Per Connection - \$100.00 Letter of Water Availability**

**Installation Fee**

Schedule 1 Member	5/8" Meter	\$2,500.00 per Connection
Schedule 2 Member	1" Meter	\$3,000.00 per Connection
Schedule 3 Member	1 1/2" Meter	\$4,000.00 per Connection
Schedule 4 /Member Connection	2" Meter	\$5,500.00 per

**General Facility Charge (Approved Oct. 1<sup>st</sup> 2012)**

Schedule 1 Member/Developer	5/8" Meter	\$9,750.00 per Connection
Schedule 2 Member/Developer	1" Meter	\$14,625.00 per Connection
Schedule 3 Member/Developer	1 1/2" Meter	\$19,500.00 per Connection
Schedule 4 Member/Developer	2" Meter	\$34,125.00 per Connection

**Other Fees**

Developer Extension	\$40.00 Manual Fee
Developer Extension	\$500.00 Pre-Application Review Fee
Developer Extension	\$500.00 Administration Fee
Non- Sufficient Funds	\$25 Fee per Occurrence
New Owner	\$100.00 Share Transfer Fee

**Per Approved Connection-Rate** (Adopted by the Board of Trustees June 11, 2013/ Effective July 1, 2014)

Rate increase is required to cover additional cost for maintenance of generators, increase in the cost of purchasing water, leak repairs, increased cost of utilities and other professional fees.

Schedule 1	5/8" Meter	\$114.00	Includes 0 – 600 C.F.
Schedule 2	1" Meter	\$114.00	Includes 0 – 600 C.F.
Schedule 3	1 1/2" Meter	\$114.00	Includes 0 – 600 C.F.
Schedule 4	2" Meter	\$114.00	Includes 0 – 600 C.F.
Schedule 5	No Meter	\$22.28	Member with no meter - 0 C.F.
Schedule 7	1" Meter	\$171.00	Includes 0 – 900 C.F.
Schedule 8	1 1/2" Meter	\$228.00	Includes 0 – 1,200 C.F.
Schedule 9	2" Meter	\$399.00	Includes 0 – 2,100 C.F.

There is a minimum charge of **\$114.00** bi-monthly based on a 5/8" meter.

There is also an additional charge for any water used in excess of 600 cubic feet per bi-monthly period.

That charge is prorated at **\$1.60** per 100 cubic feet of water used; through the next 600cf, then it is **\$1.85** per 100 cubic feet through the next 600cf, then **\$2.10** per 100 cubic feet through the next 600cf, **\$2.35** per 100 cubic feet through the next 600cf, finally **\$2.70** per 100 cubic feet up to infinity.

Penalty Fee for Past Due Accounts 10%	Assessed 30 Days after Billing Day
Developer/Customer	\$65.00 Hydrant Use Permit
Developer/Customer	\$500.00 Penalty for Unauthorized Use of Water
Developer/Customer	\$50.00 Penalty for not requesting a locate

**SHARES**

Shares are issued for an approved dwelling or place of use on a specific parcel. If you plan to subdivide a parcel served, please contact the Association to verify whether an additional share is needed. If you sell your property, be sure to contact the Office Staff at (360) 568-8022.