

THREE LAKES WATER ASSOCIATION – BOARD MEETING MINUTES

December 19th, 2025

The Three Lakes Water Association Board of Trustees held a Special Board Meeting December 19th, 2025 Board Meeting at 12:15 p.m. in an audio/video conference.

Call to Order

The meeting was called to order at 2:15 pm. by President Lefebure (Chair). A quorum was satisfied by the following Board Trustees in attendance: Secretary Marek Jedrzejewicz who acted as Recording Secretary, President Steven Lefebure, Trustee Heidi Mann, Vice President Joey Martin, and Treasurer Steve Campbell. Absent: Trustee John Mannix, Trustee Terra Nicolle

Guests: None

Management/Staff: None

Agenda

Address urgent administrative and control matters related Banking Relationships, Credit Cards, and Debit Cards.

All Trustees present confirmed that they have waived their right of notice of the meeting.

New Business

- Motion to authorize President and Secretary to sign and communicate the Banking Relationship Letter dated 12/19/25 outlining the board authorizations for banking relationships, accounts, credit cards, and debit cards. The letter is presented as part of the motion. Motion by President Lefebure, 2nd by Trustee Campbell. The motion was debated and passed unanimously.
- Motion to action the Treasurer to review and define as needed financial controls related to credit card and debit cards and their use including specifying who can use them, where and when they are authorized for use, and any additional signature authorizations are needed beyond those already specified in the by-laws, and present them to the Secretary 1/7/26. Motion by President Lefebure, 2nd by VP Martin. The motion was debated and passed unanimously.

Call to Adjourn Meeting Motion to adjourn the Board Meeting made by Secretary Jedrzejewicz and 2nd by Trustee Martin. The meeting adjourned at 2:58pm.