

# Three Lakes Water Association

P.O. Box 24, Snohomish, WA 98291-0024  
(360) 568-8022    www.3lwa.org

## Change of Billing Address Form

Please complete this form and mail it to the Association at the address above or e-mail it to [customerservice@3lwa.org](mailto:customerservice@3lwa.org).

Share Number \_\_\_\_\_

Service Address \_\_\_\_\_

Name \_\_\_\_\_

Old Billing Address \_\_\_\_\_

New Billing Address \_\_\_\_\_

Shareholder's Signature \_\_\_\_\_

Date \_\_\_\_\_

Please keep in mind, the Association's policy **precludes us from changing the billing name** of the owner of the share into a renter's name. Due to the Account Information Policy, renters are not allowed to access any information regarding the shareholder's account without the Association having written permission from the shareholder.

Additionally, we would like to caution you that the Post Office frequently returns member's water bills to us if it is addressed to a shareholder at the mailing address of another individual.

Regards,

Three Lakes Water Association Staff