

THREE LAKES WATER ASSOCIATION – BOARD MEETING MINUTES

April 8th, 2025

The Three Lakes Water Association Board of Trustees held their April 8th, 2025, Board Meeting at 6:00 pm. in a hybrid setting at the Association office, located at 17503 58th St SE, as well as virtually, utilizing phone and webinar technologies. The Association website and Facebook page requested members who wish to address the Board to inform the Board President by email to report any comments, questions, or concerns to the Board. The Board President's email is: president@3lwa.org.

At the request of the Board, the Minutes have been revised from their original format to follow a streamlined approach for Board review during the June 2025 meeting.

Call to Order

The meeting was called to order at 6:02 p.m. by President Marek Jedrzejewicz. A quorum was satisfied by the following Board Trustees in attendance: Secretary Terra Nicolle, Treasurer Steve Lefebure, Trustee Donald Kemmis, and Trustee Ray Cox.

Vice President Tyler Eshleman and Trustee Heidi Mann were excused.

Guests: Engineer's Rodney Langer and Zack Worley of David Evans and Associates, Inc. (DEA)

Staff: Kaila Klicker, Seth Way, and Brittany Henning, who was the recording secretary for this meeting.

Association Members: Susan Kemmis, and Jay Klicker

This month's Board Meeting Packet was emailed to the Board on April 4th, 2025, containing the following documents:

- DEA Report
- Manager's Report: Summary
- 2024 Consumer Confidence Report
- 2025 Annual Newsletter
- Association Financial Model
- March's Meeting Minutes
- Monthly Financial Report: Summary of Cash and Investments, Cash Balance Summary (current and past month), Expenses, Deposits, Payroll, Profit & Loss Detail
- Secretary's Report

DEA Engineers' Report

Engineer Rodney Langer presented a summary of DEA's status report, as provided in the board packet. DEA report on file.

Manager & Cross Connection Report

Assistant Manager Kaila Klicker presented a summary of the Manager's Report, as provided in the board packet. Manager's Report on file.

Approval of March 11th's Board Meeting Minutes

Motion made by Secretary Nicolle to approve March's Board Meeting Minutes; motion seconded by Treasurer Lefebure. Five votes in favor. The motion passes.

Approve and Pay Bills

A summary of the Association's Financial Report was provided in the board packet and presented. Financial Reports on file. Summary as follows:

Current Financial Information

General Funds-	\$ 282,352.01
Capital Funds-	\$ 745,022.33
Reserve Funds-	\$ 309,379.17
Total Expenses-	\$ 85,491.83

Motion made by Treasurer Lefebure to approve payment of the bills as presented, motion seconded by Secretary Nicolle. Five votes in favor. The motion passes.

Officer's Reports

- **President** – Presented a review of the President's activities within the past month.
- **Vice President** – Absent, no report.
- **Secretary** – Presented the Secretary's Report as provided in the board packet. Secretary's Report on file.
- **Treasurer** – Presented a review of the Treasurer's activities within the past month.

Old Business

- COLA, Wage Discussion, IRA
- Standing Committees

New Business

- Budget Process
- Project Justification
- Association Scorecard

Call to Adjourn Meeting

Motion made by Secretary Nicolle to adjourn the meeting; motion seconded by Treasurer Lefebure. Five votes in favor. The meeting was adjourned at 8:07 pm.